

**CITY OF SAN DIEGO
MINUTES OF THE MEETING OF THE
CIVIL SERVICE COMMISSION**

Thursday, May 4, 2023, at 1:00 p.m.
Civil Service Commission Room, Civic Center Plaza
1200 Third Avenue, Suite 300
San Diego, California 92101

- A. The regular business meeting of the Civil Service Commission was called to order by President Tammy Lin at 1:03 p.m. Also present were Vice-President Nicolaz Portillo, Commissioner Sunday Gover, Commissioner Aaron Olsen and Commissioner Will Moore.

- B. The staff was represented by Personnel Director Douglas Edwards, Assistant Personnel Director Anne Lamén Aban, and Program Coordinator Brandon Virgen. Serving as legal advisor to the Commission was Deputy City Attorney Jose Garcia Jr..



City of San Diego
Civil Service Commission

MINUTES

Tammy Lin, President
Nicolaz Portillo, Vice-President
Sunday Gover, Commissioner
Aaron Olsen, Commissioner
Will Moore, Commissioner

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ITEMS FOR ACTION

INTRODUCTION

1. Roll Call.

ACTION TAKEN/PENDING

Present were President Lin, Vice-President Portillo, Commissioner Gover, Commissioner Olsen, and Commissioner Moore.

NON-AGENDA PUBLIC COMMENT

This portion of the agenda provides an opportunity for members of the public to address the Commission on items of interest within the jurisdiction of the Commission. (Comments relating to items on today's docket are to be taken at the time the item is heard.)

Time allotted to each speaker is determined by the Chair. Comments are limited to no more than five (5) minutes **total per subject** regardless of the number of those wishing to speak. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Commission on any issue brought forth under "Non-Agenda Public Comment."

CONSENT AGENDA (Items 2 through 6 can be approved with one motion.)

2. Approval of the minutes for the regular business meeting of April 7, 2023. Commissioner Olsen made a motion to approve items 2 through 6. Commissioner Moore seconded the motion. Approved 5-0.
3. Approval of Exceptional Merit Increase for Ashley S. Wallace, Payroll Specialist I.
4. Olutoyin A. Adedapo, Senior Wastewater Plant Operator, Public Utilities Department, for a four-month special leave without pay ending September 1, 2023, with their job to be saved.
Hire Date: February 8, 2021
Reason: Volunteer work abroad.
Department Recommendation: Approval.
5. Harold D. Leggate, Senior Building Services Supervisor, General Services Department, for a leave of absence from the Classified service effective March 6, 2023, while temporarily filling an unclassified position with their job to be saved. If selected for permanent appointment, this leave will be modified from job saved to name on eligible list.
6. Barbara S. Jacala, Associate Engineer - Civil, Stormwater Department, for a leave of absence from the Classified Service effective April 13, 2023, while temporarily filling an unclassified position with their job to be saved. If selected for permanent appointment, this leave will be modified from job saved to name on eligible list.

LEAVES OF ABSENCE WITHOUT PAY - DISCUSSION

7. Marcus L. Dean, Laborer, Public Utilities Department, for a nine-month (first extension) special leave without pay ending September 1, 2023, with their name to be placed on the eligible list for Laborer.
Hire Date: December 3, 2007
Reason: Family care.
Department Recommendation: Approval. Commissioner Moore made a motion to approve the request. Vice-President Portillo seconded the motion. Approved 5-0. Speaking for staff was Carissa Rosemore.

8. Sydney M. Engle, Police Officer II, Police Department, for a one-month (first extension) special leave without pay ending April 2, 2023, with their name to be placed on the eligible list for Police Officer II.
Hire Date: June 6, 2019
Reason: Maintain employment eligibility.
Department Recommendation: Approval.

Commissioner Moore made a motion to approve the request.
Commissioner Gover seconded the motion.
Approved 5-0.
Speaking for staff was Carissa Rosemore.
9. Micah J. Vanesler, Police Officer II, Police Department, for a one-year (first extension) special leave without pay ending January 1, 2024, with their name to be placed on the eligible list for Police Officer II.
Hire Date: October 19, 2007
Reason: Family care and outside employment.
Department Recommendation: Approval.

Commissioner Moore made a motion to approve the request.
Vice-President Portillo seconded the motion.
Approved 5-0.
Speaking for staff was Carissa Rosemore.

POLICY ITEMS - DISCUSSION

10. Request from the Personnel Director to use City employees as raters for the Fire Captain examination.

Commissioner Olsen made a motion to approve the request.
Commissioner Gover seconded the motion.
Approved 5-0.
Speaking for staff was Michael Diep.
11. Request from the Personnel Director to merge the current Assistant Golf Course Superintendent (T11597) eligible list with the new Assistant Golf Course Superintendent (T11722) eligible list.

Vice-President Portillo made a motion to approve the request.
Commissioner Gover seconded the motion.
Approved 5-0.
Speaking for staff was Maritza Duque.
12. Request from the Personnel Director to merge the current Grounds Maintenance Worker II (T11457) eligible list with the new Grounds Maintenance Worker II (T11721) eligible list.

Commissioner Gover made a motion to approve the request.
Commissioner Moore seconded the motion.
Approved 5-0.
Speaking for staff was Maritza Duque.
13. Request from the Personnel Director to merge the current Information Systems Analyst III (T11083) eligible list with the new Information Systems Analyst III (T11728) eligible list.

Vice-President Portillo made a motion to approve the request.
Commissioner Gover seconded the motion.
Approved 5-0.
Speaking for staff was Maritza Duque.

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| 14. | Request from the Personnel Director to merge the current Principal Engineering Aide (T10619) eligible list with the new Principal Engineering Aide (T11718) eligible list. | Commissioner Moore made a motion to approve the request. Vice-President Portillo seconded the motion.
Approved 5-0.
Speaking for staff was Maritza Duque. |
| 15. | Request from the Personnel Director to merge the current Project Assistant (T10496) eligible list with the new Project Assistant (T11652) eligible list. | Commissioner Moore made a motion to approve the request. Commissioner Olsen seconded the motion.
Approved 5-0.
Speaking for staff was Maritza Duque. |
| 16. | Staff recommendations on overtime eligibility for new classifications. | Commissioner Olsen made a motion to approve the request. Commissioner Gover seconded the motion.
Approved 5-0.
Speaking for staff was Rachel McDonald-Hernandez. |
| 17. | Revision to Personnel Manual Index Code F-1, Appointing Authority Interviews and Selections. | Commissioner Moore made a motion to approve the request. Commissioner Olsen seconded the motion.
Approved 5-0.
Speaking for staff was Eva Sanchez. |
| 18. | Revision to Civil Service Rule XVII (Review of Contracts for Services). | Commissioner Gover made a motion to approve the request. Vice-President Portillo seconded the motion.
Approved 5-0.
Speaking for staff was Douglas Edwards. |
| 19. | Kellin R. Boggeln, appealing their medical disqualification for the position of Laborer. | Commissioner Moore made a motion to approve the appeal. Commissioner Gover seconded the motion.
Approved 5-0.
Speaking for staff was Dylan Cooper.
Speaking was Kellin R. Boggeln.
Speaking was Daniel Boggeln. |

20. Jenna M. O’Beirne, appealing their medical disqualification for the position of Lifeguard I. Commissioner Moore made a motion to deny the appeal. Vice-President Portillo seconded the motion. Denied 4-1. Commissioner Olsen dissenting. Speaking for staff was Dylan Cooper. Speaking was Jenna M. O’Beirne. Speaking was John O’Beirne.
21. Julieyanna G. Parker, appealing their medical disqualification for the position of Lifeguard I. Commissioner Moore made a motion to deny the appeal. Vice-President Portillo seconded the motion. Denied 3-2. Commissioner Olsen and Commissioner Gover dissenting. Speaking for staff was Dylan Cooper. Speaking was Julieyanna G. Parker. Speaking was John O’Beirne.
22. Jacob D. Rapp, appealing their medical disqualification for the position of Lifeguard I. Commissioner Moore made a motion to deny the appeal. Vice-President Portillo seconded the motion. Denied 3-2. Commissioner Olsen and Commissioner Gover dissenting. Speaking for staff was Dylan Cooper. Speaking was Jacob D. Rapp.

UNFINISHED BUSINESS

23. Approval of the minutes for the regular business meeting of March 3, 2023. Commissioner Olsen made a motion to approve the request. Commissioner Gover seconded the motion. Approved 4-0. Commissioner Moore abstaining.

LEAVES OF ABSENCE WITHOUT PAY - TOTAL

Total Leave Requests	06	Family/Childcare/Maternity	02
Leave requests with job saved	01	Education/Training	00
Leave requests with name on list	03	Medical	00
Unclassified	02	Relocation	01
		Outside Employment	00
		Unclassified	02
		Other	01

ITEMS FOR INFORMATION

NEW BUSINESS

ADJOURNMENT

At 1:03 p.m., the Commission convened into open session.

There being no further business, the meeting was adjourned at 2:03 p.m.

Tammy Lin, President